

Monthly Town Board Meeting – May 15, 2017

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

14 in attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on May 7, 2017 and the final agenda was posted in the three designated places on May 12, 2017.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a)April 10, 2017 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the April 10, 2017 Monthly Town Board Meeting Minutes as printed. Motion carried.

(b)April 25, 2017 Special Town Board Meeting Minutes: A motion to approve the April 25th Special Town Board Meeting Minutes as printed was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

(c)April 28, 2017 Special Town Board Meeting Minutes: A motion to approve the April 28th Special Town Board Meeting Minutes as printed was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the April 28, 2017 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: (a)Designate Funds Received from Snowmobile Club for Storage of Equipment: Supervisor Shaw made a motion to designate the \$200.00 received from the Northport Snowriders Snowmobile Club for equipment storage into the Road Construction/Maintenance Account. A second to the motion was made by Supervisor Manske. Motion carried. (b)Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 26588 through 26631, with Exception of Void Check #26626, dated April 11, 2017 through May 15, 2017, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,216.36 & the April We Energy Invoice of \$656.53; for a total of **\$29,564.33**. Second to Chairman Curns' motion was made by Supervisor Shaw. Motion carried.

Public Forum - Town of Mukwa Residents: None

Firework's Permits: (a)Sale of: Al Meyer – Northport Convenience Center: Mr. Meyer was present & gave the Town a copy of liability insurance and permission from the Northport Convenience Center owner. A motion to give Al Meyer a permit to sell fireworks at the Northport Convenience Center was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. The Town would also like to recognize that Mr. Meyer annually gives a \$500.00 donation to the Mukwa Area First Responders Group. Two members of the First Responders were present to accept the check from Mr. Meyer & to express their gratitude for his generous donation.

(b)July 1st Display: Sue Murray – Hucklberry Acres Campground: Supervisor Shaw made a motion to approve a firework's permit to Sue Murray at Hucklberry Acres Campground for a July 1st display. Second to the motion was made by Supervisor Shaw. Motion carried.

Rocky's Bar & Grill at Guth's Landing: (a)Original Liquor License Approval – Rocky L. Hofstetter – E7294 Guth Road, Weyauwega, WI 54983. Cement Block Building, 15' x 30' Bar with Adjoining Game Room, Walk-In Cooler & Storage Room with Lockable Storage: Rick Seater & Rocky Hofstetter were present. Mr. Seater submitted his Liquor License to the Town. Supervisor Shaw made the motion to approve & grant an original liquor license to Rocky L. Hofstetter – Rocky's Bar & Grill at Guth's Landing at E7294 Guth Road, Weyauwega, WI 54983 for a cement block building, 15' x 30' bar with adjoining game room, walk-in cooler & a storage room with lockable storage. Supervisor Manske gave a second to the motion. Motion carried. (b)Operator License – Sandra Hofstetter: Supervisor Shaw made a motion to approve the issuance of an Operator License to Sandy Hofstetter for Rocky's Bar & Grill at Guth's Landing with a second to the motion made by Supervisor Manske. Motion carried.

Conditional Use Permit/CSM Approvals:

(a)Larry Markman – E8954 Jennings Road – Land Split – Certified Survey Map Approval & Michael Huzzar – E8954 Jennings Road – Animal Husbandry on 10.2 acres: Mr. & Mrs. Huzzar, Mrs. Huzzar's son & Mr. Markman were present to explain their proposal & answer Board questions. Mr. Huzzar is purchasing this property from Mr. Markman. A Certified Survey Map was reviewed. Mr. Huzzar is planning on producing organic vegetables & would like to raise chickens to sell to a local chef. Supervisor Shaw made a motion to approve the Conditional Use/Certified Survey Map presented by Larry Markman for property on Jennings Road. A second to the motion was made by Supervisor Manske. Motion carried. Supervisor Shaw made a motion to approve the Conditional Use Permit for Animal Husbandry (chickens, ducks, turkeys & goats) for Mr. & Mrs. Huzzar on 10.2 acres (E8954 Jennings Road). Supervisor Manske made the second to the motion. Motion carried.

(b)Robert Ferg – Highway 54 – Contractor Shop in AWT District: Mr. Ferg was available to explain that this project had been previously approved but that he was unable to complete it during the original two-year permit. A motion to approve the Conditional Use Permit for Rob Ferg, (Midstate Tree Service) Contractor Shop on Highway 54 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

(c)Chris Carew – Bean City Road – Land Split: Kelly Carew was present to explain their project and answer Board questions. A Certified Survey Map was reviewed. Mrs. Carew explained that there will be 4 lots created from the original 35 acres, with their home being located on Lot 1, 8.3 acres. Supervisor Shaw made a motion to approve the presented Certified Survey Map showing the land split for the four lots out of the original 35 acres for Chris & Kelly Carew. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: None. (b)Citation Letter/s: None.

Building Inspector: (a)Monthly Report: Reviewed – On File. Motion to accept the May Building Inspector Report was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Jason Claussen – Court Street – Potential Septic Placement: No additional information has been given to the Town. Waiting for the street & alley vacation Public Hearing to be set by the Town Attorney.

Cigarette License Fee: Upon review of correspondence received from Wisconsin Department of Health Services regarding cigarette & tobacco products retailer license fees, a motion to increase the Town's cigarette license fee from the current \$5.00 to \$25.00 annually was made by Supervisor Shaw and seconded by Supervisor Manske. Motion carried.

Roads: (a)Monthly Report: Ongoing pothole filling/road patching – weather permitting & based on availability. Discuss renting a mini-excavator.

(b)Road Equipment-Report/Repairs/ Purchases Needed: Tractor tire repair.

(c)Follow-up: Starlight Drive-City of New London Infrastructure: Reminder that City Annexation paperwork will be needed to file with the State.

(d)2017 Road Projects:

(1)Portion of Weyauwega Road: Note-the Weyauwega & Otto Road construction projects were approved with American Asphalt being awarded the contract for both roads.

(2)Otto Road - Tree Removal/Ditch Cleaning Follow-up: The County Highway Department completed the ditch clean-up and all trees are removed in preparation for the road construction project.

(3)Ritchie Lane – Shrub Removal Follow-up: Certified letter was sent to property owner & notification that the letter was received was sent back to the Town. No call or action from property owner as of meeting date. Discussed contacting We Energies to do a utility locate before removing shrubs.

(e)Culvert Replacement: Discussion on options for Manske Road culvert – pipe should be 50 feet. Jennings Road culvert concerns were discussed as the County Highway Department is available at this time to do work. Discussed that the current culvert should be moved farther west, closer to the Stern property & the need for the ditch to be cleaned out. Supervisor Shaw made a motion to move the current culvert on Jennings Road within 10 to 15 feet of the Charles Stern property, refill the old hole & to do proper ditching to get better water flow at a cost of \$3,000.00. Supervisor Manske gave a second to Supervisor Shaw's motion. Motion carried. Discussion on possible culvert concerns at the Mulroy Road & County Trunk D intersection. Will need to monitor.

Meetings/Training/Waupaca County Zoning Hearings: **Attended:** (1)No one attended the April 20th @ 10:00 a.m. – Waupaca County Planning & Zoning Public Hearing on Revisions to Zoning Ordinance, Chapter 34 - Courthouse, Room 1068; (2)Supervisor Shaw attended the April 20th @ 10:00 a.m. Waupaca County Traffic Safety Commission Meeting-Courthouse, Room 1037

Upcoming: (1)May 16th – WTA Town Officials Workshops – Green Bay. Supervisor Shaw planning on attending the May 16th session in Green Bay; (2)May 18th @ 6:00 p.m. – Waupaca County Towns Association Meeting - Manawa

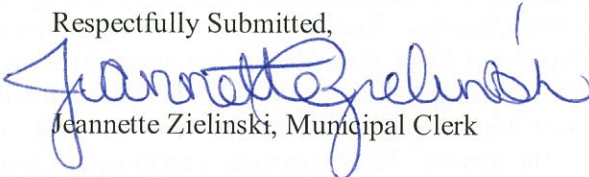
Brush Landfill – 2017 Dates: Open the Following Saturday's from 9:00 a.m. to 3:00 p.m.
May 20th; June 3rd; August 5th; September 9th; & October 14th

Monthly Town Board Meeting Date Change: Please note that Starting in June, the Monthly Town Board Meeting will be Held on the Second Tuesday of each Month. Next Meeting – Tuesday, June 13th.

Correspondence Received:

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk